Florida Department of Agriculture and Consumer Services



ADAM H. PUTNAM, COMMISSIONER

Solicitation of Contributions Notice of Commencement of Solicitation

Chapter 496, Florida Statutes 5J-7.011

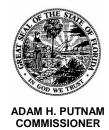
Instructions

- 1. Complete the form and attach a separate sheet if needed. A separate form must be filed for each campaign.
- 2. The form **must** be filed by the Professional Solicitor with the Department no less than 15 days <u>before</u> commencing a solicitation campaign. [s. 496.410(6), F.S.]
 - In the spaces provided you must list the legal name of the professional solicitor and the legal name of the charitable organization **exactly** as they appear in any articles of incorporation or organizational documents. If the solicitor or charitable organization is using any fictitious name(s) (DBA) and/or if the organization solicits under any other names, provide those names in the spaces listed. Attach a separate sheet if necessary. **Note:** Corporate, LLC, and Fictitious Names are verified with the State Division of Corporations and must match both with Division of Corporations records and records filed with this Department.
- 3. Attach a copy of the signed contract between the professional solicitor and the charitable organization or sponsor, as identified in s. 496.410(7), F.S.
- 4. The notice must be signed under oath by the contracting officers of the professional solicitor. [s. 496.410(6), F.S.]
- 5. Within **90 days** after the solicitation campaign has been completed and on the anniversary of the commencement of a solicitation campaign lasting more than 1 year, the professional solicitor must provide to the charitable organization or sponsor and to the Department a financial report of the campaign on the Department's form. [s. 496.410(8), F.S.]

Send information no less than 15 days prior to commencing a solicitation campaign, to:

FDACS Solicitations of Contributions Terry Lee Rhodes Building 2005 Apalachee Parkway Tallahassee, FL 32399-6500

Florida Department of Agriculture and Consumer Services Division of Consumer Services



NOTICE OF COMMENCEMENT OF SOLICITATION

Chapter 496, Florida Statutes 5J-7.011

1-800-HELP-FLA (435-7352) • 850-410-3800 Calling Outside Florida www.800helpfla.com • 850-410-3804 Fax

Return completed form to:

FDACS Terry Lee Rhodes Building 2005 Apalachee Parkway Tallahassee, FL 32399-6700

All professional solicitors must provide a Notice of Commencement of Solicitation to the Department no less than 15 days before commencing a solicitation campaign or event. A separate form must be completed for each campaign. [s. 496.410(6), F.S.] Attach additional pages if more space is needed.

Name of Professional Solicitor:	Florida Registration #: SS -		
Street Address:			
City:		State:	Zip Code:
Telephone Number: ()	Email:		
Name of Charitable Organization or Sponsor for Which the	e Solicitation is Bein	g Conducte	d:
Address:			
City:		State:	Zip Code:
Telephone Number: ()	Florida Registratio		
Describe the solicitation campaign or event to be conduct			
What are the beginning and end dates of the solicitation of Start Date: Month Day Year	campaign? [s. 496.410(i End Dat	6)(a), F.S.] re:/	
Describe the charitable or sponsor program for which the between the solicitor and the charitable organization or sponsor program for which the between the solicitor and the charitable organization or sponsor program for which the between the solicitor and the charitable organization or sponsor program for which the between the solicitor and the charitable or sponsor program for which the between the solicitor and the charitable or sponsor program for which the between the solicitor and the charitable or sponsor program for which the between the solicitor and the charitable or sponsor program for which the between the solicitor and the charitable organization or sponsor program for which the between the solicitor and the charitable organization or sponsor program for the charitable or sponsor program fo			as provided in the contract
List the areas of the state that will be targeted by the cam	paign: [s. 496.410(6)(a),	F.S.]	

Will the profes	ssional solicitor	at any time have cu	stody of the cont	ributions?	
☐ Yes ☐ I	No				
Check the fun	draising method	d(s) to be used [s. 496	:.410(6)(g), F.S.] :		
Please che	eck all that apply:				
☐ Direct☐ Other (mail	elephone appeal :	☐ Sale of goo	ods or services	☐ Door to door solicitation
		Required Attac	hments - Please	Initial by Each:	
		he legal names and re paign. [s. 496.410(6)(c), F		s of each person ı	responsible for directing and
		he account number(s) deposited. [s. 496.410(6	` '	each bank accou	nt where the receipts from the
·	ached is a list of ad 96.410(6)(b), F.S.]	dress(es) and telephon	e number(s) from w	hich the solicitation	is to be conducted.
Atta	ached is a copy o	f the contract. [s. 496.4	10(6)(h), F.S.]		
			Additional Notice	s	
The Professior	nal Solicitor shall in 90 days of th		ole organization or	sponsor and the	Department a financial report of the of a campaign lasting more than one
]		, having first made du	ue oath or affirmation	say that I am the	
of	name	,		roay marram mo	Contracting Officer of the Professional Solicitor
	of Professional Solici	or			
 I am th I have The sa This N 	read the foregoin me is true to the	has completed the for g Notice and know the best of my knowledge the purpose of comply	e contents thereof; and belief; and		f Solicitation form; 96, Florida Statutes; The Solicitation
					(Signature)
		bscribed before me		day of	nally known to me or who has
produced			,	as identifica	•
SEAL/STAMP					
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \					Notary Public Signature

Notary Public Name, Please Print